



**Marymount Academy International  
International Baccalaureate Program**

5100 Cote St-Luc Road  
Montreal, Qc H3W 2G9  
(514) 488-8144



[www.emsb.qc.ca/marymount](http://www.emsb.qc.ca/marymount)

*Failure will never overtake me  
if my determination to succeed  
is strong enough*  
By: Og Mandino

**This agenda belongs to:**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE \_\_\_\_\_ STUDENT NO. \_\_\_\_\_

*N.B. Please inform the school of any changes to your address or telephone number.*

# *Marymount Academy International*

## **EDUCATIONAL PROJECT**

### **Our MISSION:**

Marymount Academy International believes in a respectful, caring and inclusive environment where students are empowered to meet the upcoming challenges of tomorrow.

### **Our VALUES:**

Marymount Academy International believes in:

- A positive and inclusive school environment for all students'
- Meaningful instruction and the pursuit of lifelong learning.
- A sense of community and partnership among students.
- The drive for excellence.
- A strong sense of respect for self, community, environment and others.
- Education as a stepping stone to a complete and fulfilling life.

### **Our VISION:**

We envision Marymount Academy International to be a school which emphasizes higher academic standards while continuing to recognize the individual needs of the student population. We foster increased participation in extra-curricular activities, and a greater sense of respect and community. Marymount graduates will be concerned and productive citizens in our ever evolving society.

### **Code of Conduct**

Students are expected to adhere to the EMSB's Code of Conduct. The Marymount Code is intended to supplement it and help the development of the Marymount community. In addition, the Code of Learning has been established to assist students and staff alike to foster appreciation for a classroom environment that enhances the learning experience for all participants.

**The Marymount Academy International Code of Professionalism:**

**I will conduct myself with the utmost integrity throughout my time at Marymount Academy International. Specifically, I will:**

- Submit only original work, giving credit to others where appropriate;
- Not give or receive unauthorized aid in examinations or on assignments;
- Represent myself honestly to members of the Marymount community
- Appropriately represent Marymount to the outside world.

**I will treat all members of the Marymount Academy International community with respect and civility. Specifically, I will:**

- Respect the rights and property of others;
- Actively work to enhance others' learning experience as well as my own;
- Will never make personal attacks on other students, faculty or staff; and
- Will never post or distribute offensive material or messages on the internet or in any other formats.

**The Marymount Academy International Code of Learning:**

**I will invest myself fully in the Marymount Academy International experience by adopting the attitude of a learner. I will:**

- Arrive to class with proper materials and books;
- Prepare thoroughly for class by doing any necessary prep work;
- Arrive for sessions on time and remain for the duration of the class;
- Participate actively in class discussions;
- Recognize that the classroom is the responsibility of the teacher who may establish specific expectations of students;
- Notify the school of absences, late arrivals or early departures;
- Attend not only the classroom sessions, but also organized events outside of the classroom, such as tutorials, extra-curricular activities and school outings.
- Leave cell phones, MP3s and any electronic games at home.
- Leave winter boots in my locker and change into shoes for class.

**Reporting Process of bullying, repetitive unacceptable behavior or harassment:**

\*Please bring to the immediate attention of the administration, a trusted adult or teacher. A file will be created and an investigation will follow. Confidentiality is assured.

## ACADEMIC SUCCESS

At Marymount Academy International, we expect students to achieve academic success **in all courses** from Sec I through Sec V.

### GRADUATION

In order to obtain a Quebec Secondary School Diploma, students must accumulate a total of 54 credits in Sec. IV and V. The following list stipulates the graduation requirements according to the Quebec Education Plan:

Course	Credits
Sec. V English	6 credits
Sec. V French	4 credits
Sec. IV History & Citizenship	4 credits
Sec. IV Science & Technology	4 or 6 credits
Sec. IV Science & Tech. of the Environment	4 credits
Sec. IV Math	4 or 6 credits
Sec. V Ethics and Religious Culture or Physical Ed. and Health	2 credits
Sec. IV Arts (Visual Art, Music and/or Drama)	2 credits

### PARENTS, STUDENTS & THE AGENDA

The Agenda is an academic tool. It is not meant to be used as a personal diary or photo album. It is provided so that:

- 1) parents and pupils will be aware of the rules and policies of the school
- 2) students can keep track of their homework assignments
- 3) parents can communicate with their child's teacher(s)
- 4) The agenda is also used as a Hall Pass.

\*Parents are strongly encouraged to sign their child's agenda every week.

## RESPONSIBILITIES

### STUDENTS

- All students are to conduct themselves with respect towards all members of the school community
- Each student is to arrive on time
- Each student must be prepared to participate in class.
- Each student is responsible for completing required assignments.
- Each student must respect deadlines (individual and group).
- When students are absent they are responsible for obtaining all missed work.
- Students must make all reasonable efforts to remain in good standing.

### PARENTS

- Work with the school to ensure your child's success by monitoring his/her daily progress.
- Provide an appropriate work space and learning environment.
- If you have any concerns about your child's progress, please contact the teacher.

### TEACHERS

- Teachers will contact parents when students are not fulfilling their obligations.
- When a student is experiencing academic difficulties and may be at risk, parents will be called in to discuss possible solutions (tutorials, IEPs, etc.).

## ABSENCES & LATES

**PARENTS MUST REPORT EVERY ABSENCE BEFORE 9:00 AM BY CALLING THE SCHOOL AT (514) 488-8144.**

### **TRUANCY**

Parents will be contacted and asked to meet with the administration regarding cases of chronic or suspicious absences. According to the Education Act, a child must attend school every day.

### **LATE FOR SCHOOL**

When a student arrives at school late between **8h45 and before 9h**, their teacher will mark them as late in their attendance platform. Students who arrive to school between **9h and 9h15** are to report to the office, sign in, and then go to class. The school detention operates daily after school for a period of 40 minutes.

### **ARRIVING AFTER 9:15 AM WITHOUT A JUSTIFIED REASON:**

Arriving late for school interrupts learning; therefore, if a student arrives at school **after 9:15 AM, the student will be sent home for a one day suspension.** Special circumstances are reserved at the school's discretion. Parents will be notified and students may be sent home if he or she is late more than three times in a month. This will be considered a suspension.

Please note that if a student is not feeling well in the morning but then feels better after 9h15, they will **not** be permitted to stay in school in order to promote proper rest and/or the spreading of a potential sickness. The decision will remain the discretion of administration.

### **LATE FOR CLASS between classes**

Students who are late for class (i.e.: not in the classroom, at their desk, with all necessary materials, when the bell rings) will receive a teacher detention. If a teacher detention is skipped, they must serve two school detentions. Failure to do either will result in a suspension.

### **EARLY DISMISSAL**

Where an early dismissal is unavoidable, the student must submit a note from the parent to the office first thing upon arrival in the morning. At dismissal time, the student will be excused by the teacher and must go sign out at the office before leaving.

### **SKIPPING CLASSES**

Parents will be notified of all skipped classes, and students will be disciplined accordingly.

## **School Uniform**

### **Proaction Uniforms**

3544 Rue Ashby, Saint-Laurent, QC H4R 2C1  
Phone: (438) 239-9000

Proper school uniform must be worn every day, INCLUDING during lunch time. Students are expected to enter and leave the school in full uniform. Boots must also be removed upon arriving at school and stowed away in their locker. Any student who comes to school without proper uniform will be sent home to change into proper attire.

**The COUGAR CODE for our Community:  
We are all in this together!**



Treat yourself and others with respect.

Have respect for school and personal property.

Attend school on time and be prepared for class.

Do your homework and study hard; seek help when needed.

Wear your uniform with pride: neatly, and as prescribed.

Clean up after yourself, especially in the cafeteria & classroom

Use the locker assigned to you by the school

Leave your jacket, boots, lunch and all non-uniform accessories,  
such as hats, in your locker.

Change before and after Phys. Ed. class and intra-mural sports.

Be a good friend - tell an adult if your friend is in trouble.

Bring lost/found items to the office without delay.

Use the internet responsibly.

Carry your ID card at all times.

Do your best.

# SAFETY & SECURITY POLICIES

## ***ALCOHOL, DRUGS AND WEAPONS***

There is zero tolerance for drugs, alcohol and/or weapons of any kind including toys. Drug consumption, and or the promotion of a drug culture is strictly forbidden at all times.

## ***FIRE DRILLS***

As the fire alarm sounds, students must exit the building with their teacher **in absolute silence** and line up outside with their teacher. They **must not stop** to get coats, bags, etc.

## ***VISITORS & OUTSIDERS***

The school building and yard is for the use of Marymount students only. Visitors, including parents and former students must obtain written permission at the office to be in the building. Students must report outsiders in the school.

## ***EMERGENCY DISMISSAL POLICY***

Emergency situations may arise whereby students must be dismissed from school early (i.e.: extremely bad weather, no cafeteria services, power failures, loss of heat or water, etc.). The school will NOT contact each student's parent/guardian, but students will have access to the office phone. Students who have nowhere to go, will be permitted to remain at school until the end of the regular school day. **Parents are strongly encouraged to set up a plan of action with their child for such emergencies.**

## ***PARKING LOT SAFETY***



**If you drive your child to school, please DO NOT ENTER THE STAFF PARKING LOT, OR THE SCHOOL YARD WITH YOUR VEHICLE! This is a dangerous practice, and can result in a child being injured. Let your children off on Cote St. Luc Road in front of the school, or further down the hill.**

## **STUDENT DISCIPLINE**

The Administration reserves the right to decide the necessary consequences regarding student discipline as it deems fit. Here are some examples of student infractions:

- Eating or drinking in unauthorized areas
- being late for school or class
- skipping a school detention or repeatedly skipping a teacher detention
- not wearing the school uniform as prescribed
- using foul language or name calling
- eating or drinking outside prescribed areas
- being in a restricted area
- leaving the property at recess or lunch
- taking part in activities likely to cause accidents (i.e.: throwing snowballs, play fighting, etc)
- Disrespectful Conduct

## **SCHOOL DETENTIONS**

- 1) If a student fails to attend his/her detention after 2 attempts, the student will be suspended.
- 2) Students will not be permitted to participate in extra-curricular activities unless they serve their detentions and/or suspensions in full.

### **TEACHER DETENTIONS**

Classroom teachers may assign detentions to their students for infractions including, but not limited to: *Being late for class, not being prepared for class, not doing assigned written or study work in class or at home, not having tests or agenda signed as required, disturbing the class, leaving class without permission.* Teacher Detentions will take place at the discretion of the teacher.

### **CLEAN-UP DUTY**

May be assigned to students for acts including, but not limited to: *littering, causing a mess, misbehavior, or any act that the administration sees as a suitable consequence.*

### **SUSPENSION/ALTERNATIVE TO SUSPENSION PROGRAM**

May be assigned at the discretion of the Principal or Vice-Principal. Parents will be informed. The student's parent/guardian must meet with the Principal or Vice-Principal to discuss the terms of re-admission on most occasions.

### **NECESSARY TRANSFERS**

May be arranged at the discretion of the Principal and the school board for certain infractions. The student will remain suspended until the transfer can be arranged. This is in keeping with the E.M.S.B. Safe Schools Policy.

### **EXAMINATIONS**

Exam schedules will be given to students prior to the exam sessions and will also be made available on our school website. Make sure to be present on the date and time of exams. Students and their families must make every effort to avoid absences on exam days, especially those set aside for High School Leaving Ministry Exams. Unexcused absences on these days will result in a grade of **zero (0)** on the missed exam. A student who is absent due to illness must present an official medical note signed by the physician who administered treatment.

### **FAMILY TRIPS**

As the school calendar provides a generous vacation schedule, we strongly discourage family trips which result in students' missing school. Such absences hurt the student whose work is interrupted. Our curriculum is quite demanding, therefore class attendance is crucial. **We strongly recommend that parents DO NOT plan trips during formal exam periods (i.e. midyear and final exams).**

### **PLAGIARISM**

Copying the work of another without proper attribution is plagiarism. A student guilty of plagiarizing work will be given a score of **zero**, and the parents will be informed.

**Please note that the administration deals with students as individuals, and that the administration therefore reserves the right to interpret the rules within the context of both the child and the particular act, in order for the child to benefit from our discipline.**



## **STUDENT AGENDAS**

Students must carry their Marymount student agendas with them at all times. Lost agendas must be replaced at a cost of \$12.00

## **LUNCH**

During the lunch period, students are not permitted on the first, second or third floors - including locker areas. Water is permitted at all times. No food or drink is allowed in classrooms at all times. The exception is during homeroom (light snack and drink) only and on Wednesdays during passing time between 2<sup>nd</sup> and 3<sup>rd</sup> period. Students are expected to spend the lunch period in the cafeteria, the school yard, the library (limited number of spaces available), STEP, the gyms or the music hall. Exceptions for teacher tutorials and staff supervised activities **will require written permission**. Students must be present in those areas before noon. Any student wishing to attend after 12:00 will be denied. Students involved in these activities, must eat their snack / lunch in the cafeteria prior to attending their activity, with **NO EXCEPTIONS**.

## **LOCKERS**

Students will be assigned a coat and book LOCKER. **Students may not exchange or change lockers, nor may they take occupancy of a vacant locker without the authorization from the administration.** Students must keep their lock combinations confidential. **It is prohibited to open, tamper with, or use another student's book or coat locker for any reason - even with the student's consent.** Pupils are responsible for maintaining their lockers, both inside and out, in neat and clean fashion throughout the year. **Stickers are strictly forbidden. Marymount Academy reserves the right to inspect student lockers at any time.**

## **ELECTRONIC DEVICES AND GADGETS**

### **CELL PHONES & OTHER ELECTRONIC DEVICES**

The use of cell phones, and other electronic devices is permitted in the classroom **only** under the instruction of the teacher.

It is at the discretion of the teacher to permit or deny the use of these devices. Failure to respect this rule will be considered insubordination which becomes a disciplinary issue and may result in the **confiscation of such items**. In such a case, **parents will have to retrieve the confiscated items from the administration. The school is not be responsible for any items that are lost or stolen while in the student's possession.**

### **LOST OR STOLEN ITEMS**

Students are strongly recommended to not bring *expensive* personal items to school. This may include items such as jewelry, electronics, gaming devices, etc. The school will not accept responsibility for lost or stolen items (including textbooks). Articles that are found should be given in to the main office.

### **ACCIDENT INSURANCE**

Parents whose child is involved in intramural or interscholastic sports are encouraged to purchase accident insurance, as the school/school board does not provide this.

## **PHYSICAL EDUCATION DEPARTMENT**

### **UNIFORM**

**The official Marymount gym uniform is required attire for all Phys. Ed. Classes, and it consists of:**

- Navy blue **MMA International** T-shirt
- Black lined mesh **MMA International** shorts **or**
- Black fleeced **MMA International** pants
- Running shoes

### **RULES**

- For hygiene reasons, students must change before and after gym class. Students will be given five (5) minutes at the beginning and end of class to change.
- All of the non-uniform clothing and accessories that are not permitted during other classes are also not permitted during Phys. Ed. class (i.e.: hats, jackets, extra sweat shirts, sun glasses, sweat bands, wallet chains, school bags, MP3's, cell phones)
- All jewelry and any items that may cause injury such as earrings and belts must be removed for Phys. Ed. classes and during participation in lunch and after-school activities.
- Students must leave items of value (money, jewelry, etc.) at home on day that they have Physical Education classes. The Physical Education department will not be held responsible for any lost or stolen items. Students should follow the established protocol of their Physical Education teacher regarding this matter. It is **MANDATORY** for students to acquire and use a lock on their gym locker.
- No food or drink is permitted in the gym or gym area including the lockerrooms.
- Glass or breakable objects are prohibited in the gym and gym area at all times - including lunch and after school activities.

## **SUPPORT SERVICES**

### **CONSULTATION**

If parents have concerns, they are asked to correspond with the school in writing or by leaving a telephone message at the main office. Messages will be returned as soon as possible.

### **GUIDANCE SERVICES**

The guidance department is equipped to provide a full range of personal, academic and career counseling services, and help students learn to make academic and career choices based on ability and interest. The Guidance Counselor has an open door policy whereby students are always welcome.

### **STEP**

STEP is a resource area designed to support all students in need of academic assistance. It is open throughout the school day. Students needing remedial support may receive help from both teachers and peer tutors. A full computer lab allows students at all levels to work on project based learning. STEP also provides a supervised and supportive environment for students to work and socialize after school.

## **TUTORIALS**

Students are **encouraged to seek extra help from their teachers. Tutorials take place outside of class time.** Students may be assigned tutorials at their own request or that of their parents, their teachers or the administration. Peer tutoring may also be arranged.

## **SPIRITUAL ADVISING**

The Spiritual and Community Advisor helps promote understanding and acceptance of all religious practices, and helps to develop a spirit of Global Humanism within the school.

## **HEALTH SERVICES AND WELLNESS**

The local CSSS Nurse and Social Worker are not present on a daily basis, but serve as important resources that can be called upon. IT'S VERY IMPORTANT that the school be aware of any medical problems. **Drug consumption and or the promotion of a drug culture is strictly forbidden at all times.**

## **CAFETERIA**

**Foods purchased from restaurants are not permitted in the school building.**

The cafeteria serves both hot and cold meals. Students may also bring a lunch from home. No purchase is required in order to eat in the cafeteria. **Secondary I and II students are prohibited from leaving school property during the lunch hour.**

- **The Breakfast Program:** Marymount Academy offers a subsidized breakfast for students at a cost of only \$1.00. All students are welcomed and encouraged to take advantage of this service. The cafeteria opens as of 8h15 every day.

## **LIBRARY**

The library is for quiet study, reading and research. The hours will be posted. A school ID card is required to borrow books; fines will be levied for overdue books. Jackets and school bags are not permitted.

## **ACTIVITIES**

Student council and Leadership Council organize dances, fundraisers, ski trips, and activity days throughout the year. Marymount is active in interscholastic sports such as basketball, soccer, track & field, badminton, cricket, and volleyball through the GMAA. House league intramurals take place at lunch.

**Parents may film events for personal viewing; however the school is not liable for any broadcasting or infringing on copyright laws.**

## **ANNUAL AWARDS CEREMONY**

This is one of the highlights of our school year. It is an opportunity for the administration and staff to honor those students who have demonstrated excellence and dedication in the Academics, Sports, Student Life and community service.

## INTERNATIONAL BACCALAUREATE PROGRAMME Middle Years Programme

Marymount Academy is proud to offer a local programme of enriched studies based on the curricular model and with the philosophies of the International Baccalaureate Organization Middle Year Programme (IBMYP) at its core.

### **The Mission Statement of the IBO:**

The International Baccalaureate Organization aims to develop enquiring, knowledgeable and caring young people to help create a better, more peaceful world through intercultural understanding and respect. To this end it works with school, governments and international organizations to develop challenging programmes of international education and rigorous assessment. These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

### ***Middle Years Programme Curriculum***

The programme model for the MYP contains a single circle for the four areas, which serve as contexts for learning that could better enable interdisciplinary learning.



- Approaches to learning—this demonstrates the commitment to approaches to learning as a key component of the MYP for developing skills for learning.
- Approaches to teaching—this emphasizes the MYP pedagogy, including collaborative, authentic learning through inquiry.
- Concepts—this shows the emphasis placed on a concept-based curriculum..

An extra circle highlights other key components of the model. Inquiry-based learning may result in action, which may in turn be demonstrated by students in the form of service in the community. The MYP culminates in the personal project, and this features on the model now. This circle demonstrates the clear alignment with action and service, and with the culminating activities in the PYP and the DP.

There are still eight subject groups, presented without distinct lines between them to indicate the interdisciplinary nature of the MYP.

The emphasis is on the fluidity of the curricular framework and the interrelatedness of the subjects. Aspects of the areas of interaction are addressed naturally through the distinct disciplines.

The overall philosophy of the programme is expressed through three fundamental concepts that support and strengthen all areas of the curriculum. These concepts are based on:

- intercultural awareness
- holistic learning
- communication

Taken as a whole, the curriculum provides a balanced education that will equip young people for effective participation in the modern world.

The Eight subject areas in each year of the programme include:

1. Language A (English Language Arts)
2. Language B (French and Spanish)
3. Mathematics
4. Sciences
5. Humanities
6. Arts
7. Physical Education
8. Technology

Some of these subject areas such as Technology may be integrated in modular courses within other subject areas.



Fanny Groleau  
Art from Grade 7

## IB Learner Profile

The learner profile is central to the PYP and Bolton Academy definition of what it means to be internationally minded, and it directs us to focus on the learning.

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

IB learners strive to be:

### *Inquirers*

They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning and this love of learning will be sustained

### *Knowledgeable*

They explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.

### *Thinkers*

They exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decisions.

### *Communicators*

They understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.

### *Principled*

They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.

### *Open-minded*

They understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view, and are willing to grow from the experience.

### *Caring*

They show empathy, compassion and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.

### *Risk-takers*

They approach unfamiliar situations and uncertainty with courage and forethought, and have the independence of spirit to explore new roles, ideas and strategies. They are brave and articulate in defending their beliefs.

### *Balanced*

They understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.

### *Reflective*

They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.

## Attaining the International Programme Certificate

To be eligible for the MYP Local Certificate, a student must have:

- a. gained a grade total of at least 28 from six subject groups and the personal project combined, out of a possible maximum of 49.
- b. gained at least a grade 2 in at least one subject from each subject group.
- c. gained at least a grade 3 for the personal project
- d. completed the school's requirement for community service

(<http://www.ibo.org/globalassets/publications/become-an-ib-school/myp-general-regulations-2016-en.pdf> )

## The Global Contexts

MYP global contexts provide shared starting points for inquiry into what it means to be internationally minded, framing a curriculum that promotes multilingualism, intercultural understanding and global engagement. These contexts build on the powerful themes of global significance that structure teaching and learning in the IB Primary Years Programme.

<b>MYP global context</b>	
<b>identities and relationships</b>	<i>Who am I? Who are we?</i>
<b>orientation in space and time</b>	<i>What is the meaning of “where” and “when”?</i>
<b>personal and cultural expression</b>	<i>What is the nature and purpose of creative expression?</i>
<b>scientific and technical innovation</b>	<i>How do we understand the world in which we live?</i>
<b>globalization and sustainability</b>	<i>How's everything connected?</i>
<b>fairness and development</b>	<i>What are the consequences of our common humanity?</i>

These (and other) contexts for teaching and learning inspire explorations of our common humanity and shared guardianship of the planet. They invite reflection on what it means to members of local, national and global communities, and they reflect the real-life issues and concerns of adolescent learners.

Over the course of their MYP journey, students will encounter these six MYP global contexts in every subject group. Working collaboratively, teachers may identify other contexts that provide academic rigour, motivation for learning, opportunities for personal development and support for developing the attributes of the IB learner profile.

## Assessment

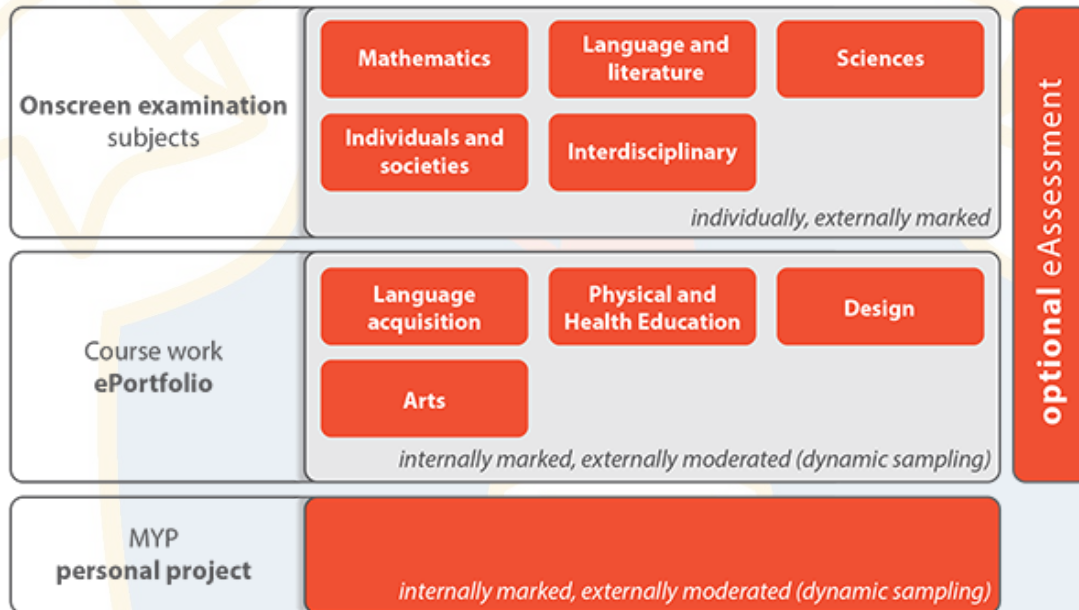
For Sec V students external moderation of the Middle Years Programme (MYP) personal project will be mandatory. At the same time, we can register for optional e-Assessment in all other elements of the programme - with students earning a formal, internationally-recognized certificate if they meet the success criteria. **E-ASSESSMENTS ARE AN OPTIONAL PART OF THE PROGRAM THAT ARE CONDUCTED AT THE PARENT'S EXPENSE (APPROXIMATELY \$500). IT IS NOT A NECESSARY REQUIREMENT FOR THE LOCAL IB CERTIFICATE.**

## How e-Assessment works

Once a student registers for e-Assessment in the MYP, the IB will be able to assess students' work in two ways:

- E-Portfolios of coursework, including a compulsory e-Portfolio for the personal project.
- on-screen examinations, with each exam lasting two hours.

The graphic below shows how these two types of assessment are divided across the MYP's different subject groups.



MYP assessment focuses on tasks created and marked by classroom teachers who are well-equipped to make judgments about student achievement. Until now, the MYP has maintained international standards and validated student grades through a system of moderation of samples of student coursework—teachers have selected student work that represents a range of achievement and submitted it to the IB to ensure that the standard of marking is in line with the organization’s expectations. Students from moderating schools have been eligible for the MYP Certificate and records of achievement. All MYP subject groups prescribe detailed assessment criteria that teachers use to evaluate student achievement. This internal assessment of coursework remains a cornerstone of the MYP.

The new MYP includes a range of strategies for assessing what students know and are able to do. As well as the mandatory external moderation of the personal project in 2016, schools may offer MYP e-Assessment, in which IB examiners assess:

- sample e-Portfolios in order to moderate results to international standards for:
  - Language acquisition, validating student achievement in reading, writing, listening and speaking
  - Coursework in arts, design or physical and health education
- selected courses in language and literature, sciences, mathematics, individuals and societies, and interdisciplinary learning through two-hour onscreen examinations.



## Community and Service

Community and Service (CS) is an integral part of the International Programme. We try to develop a sense of altruism and responsible citizenship in our students. Hopefully the students will see CS, not as something one does to satisfy a school requirement, but rather, as something one does to contribute to one's community. Ultimately, we hope that our students will be active members of their communities after they leave high school.

**Community & Service Penalties- A student will be subject to additional Hours of Community and Service if service hours are not completed within the prescribed time.**

Requirements:

Sec. I: 4 hours EVERY TERM (12 hours in total)

Sec. II: 5 hours EVERY TERM (15 hours in total)

Sec III: 6 hours EVERY TERM (18 hours in total)

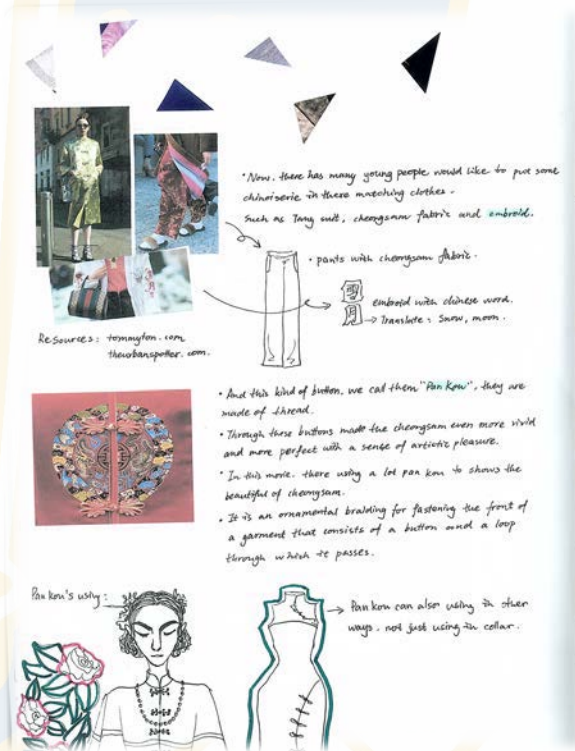
Sec. IV & V: 6 hours 40 minutes EVERY TERM (20 hours in total)

## The Personal Project

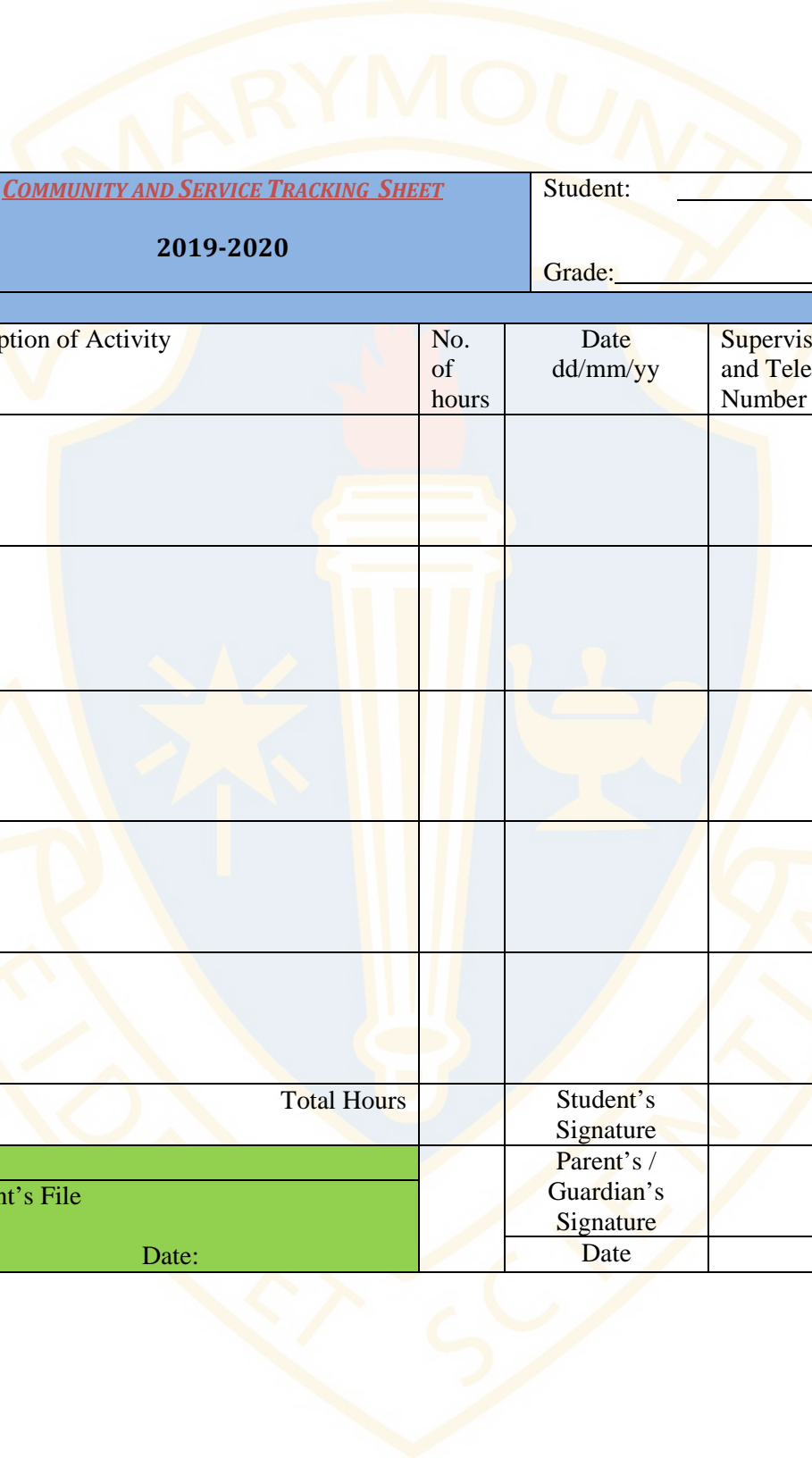
The Personal Project is a significant body of work produced over an extended period of time. It provides an excellent opportunity for students to produce a truly creative piece of work of their choice, and demonstrate the skills they have learned through Approaches to Learning. The personal project holds a very important place in the programme. It is a prerequisite to graduate with an IB Certificate and must be successfully completed by students in the final year (Secondary V). The preparation for personal projects begins in final months of secondary 4.



Personal Project by : Jasper Yun  
Graduating Class 2017



Personal Project by: Yunruoyen Chen  
Graduating Class 2016



<b>Marymount Academy</b>		<b><i>COMMUNITY AND SERVICE TRACKING SHEET</i></b>		Student: _____		
		<b>2019-2020</b>		Grade: _____ Term: _____		
<b>Activity Approved</b>						
<b><i>For office use only</i></b>		Description of Activity	No. of hours	Date dd/mm/yy	Supervisor's Name and Telephone Number	Supervisor's Signature
Yes						
No						
Yes						
No						
Yes						
No						
Yes						
No						
Yes						
No						
Total Hours				Student's Signature		
For Office Use only				Parent's / Guardian's Signature		
Compilation Noted in Student's File				Date		
School Signature:		Date:				



Science Fair 2016

Marymount Academy MYP  
Community and Service  
Reflections  
2019-2020

*This form has to be completed only once per term. From the activities you carried out on your tracking sheet, chose 1 task to reflect upon. Photocopy this sheet for each task.*

**Name:** \_\_\_\_\_ **Grade :** \_\_\_\_\_

**Description:**  
(What were your tasks or responsibilities?)

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**Reflection:**  
(How did this help? What was the Value of your Service? Explain.)

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**Self-Evaluation:**  
(What did you do well? What could you have done better?)

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**Secondary 1: 12 hours of service per year**  
**Secondary 2: 15 hours of service per year**  
**Secondary 3: 18 hours of Service per year**  
**Secondary 4 and 5: 20 hours of Service per year**

**THIS FORM MUST BE PHOTOCOPIED AND COMPLETED EACH TERM. AN ELECTRONIC COPY CAN BE DOWNLOADED FROM MMA'S WEBSITE AT [www.emsb.qc.ca/marymount](http://www.emsb.qc.ca/marymount). IT WILL BE COLLECTED 1 WEEK AFTER THE END OF TERM AND KEPT IN YOUR PERSONAL MYP PORTFOLIO**